



---

**A B O R I G I N A L**  
ELDERS & COMMUNITY CARE SERVICES INC.

**ANNUAL REPORT**  
**2011 ~ 2012**

## CHAIR'S REPORT

### Phillip Saunders



In my second Annual Report as Chair, I would like to start by thanking the Staff for their contributions over the last twelve months.

The business environment and external factors that our organisation operates in provides many challenges, however, we have continued to develop and implement sound policy and strong governance structures to assist the organisation manage these challenges.

We have recorded a sound organisational financial performance for the year but are mindful we still have work to do on the financial performance of the Aboriginal Elders Village that recorded a nominal deficit. The financial reporting included in this Annual Report highlights the improvements which have been made in the financial management area. The Board will continue to explore other income streams to create a stronger financial position.

The organisation has experienced many challenges over the past twelve months and we have seen changes of Staff in many senior positions. As a result we have had to restructure with new positions and employ new staff. The Board has been mindful of choosing the right people with the right experience so we can continue to deliver and service members of the community.

We will continue to work closely with our Senior Management Staff so our Elders receive a reliable and consistent service which meets their needs and expectations. Our Activity Co-ordinators continue to implement group and individual activities and have recently combined Elders Village with Aboriginal Home Care to further develop community activities for Residents to participate.

With a new appointment to the Board in November, the Board structure has an even balance in terms of community representation and aged care experience. The Board has taken a keen interest in the quality of care and services our organisation is providing and monitor formal quality appraisal and improvement processes for both the Aboriginal Elders Village and Aboriginal Home Care.

All members of the Board give their time freely and are aware of the fiduciary duties to the organisation. We have implemented sound reporting processing and will continue to develop positive policies for the benefit of the organisation.

It is important for me to thank the Board of Management members for their time, energy, support and patience.

In conclusion, I would like to acknowledge the support of the Australian Government, Department of Health and Ageing and the State Government, Department for Communities and Social Inclusion, for their on-going support to our organisation.

**Phillip Saunders**  
**CHAIR**

## EXECUTIVE DIRECTOR'S REPORT

### Graham Aitken



This is my second Annual Report and whilst our organisation continues to grow and improve, there have been many challenges to deal with over the last year.

Many sectors of our community struggle to balance their budgets due to rising costs associated with running an organisation and we have not been immune from these cost pressures. That being said, I am pleased to advise our organisational financial performance remains in positive territory, although the Aboriginal Elders Village recorded a nominal deficit.

We continue to look at our expenditure at the Aboriginal Elders Village and need to improve our income by increasing our Resident numbers. In addition, we will look at other funding sources to compliment our base funding.

The Aboriginal Elders Village is an old facility and requires significant maintenance and we thank the Department of Health and Ageing for providing us with one-off funding for this purpose.

We are continuing to develop activities for our Residents, including outings and more involvement with HACC social activities. Plans are underway for a landscaping project that may include an outdoor fire area, sensory and vegetable gardens.

One of the issues that took up considerable time and effort for the organisation has been the restructure of the HACC program and associated workforce issues. The intention of the restructure is to develop a more efficient service system which provides better services for our Elders. We are pleased to advise we are nearing the end of the restructure process and welcome a number of new Staff Members to the organisation.

The State Government provided us with some one-off "Innovative Funding" to enable us to formalise meetings with the Client Advisory Group. A number of meetings were held throughout the year and we appreciate the input the Client Advisory Group provides in relation to our services and service delivery.

We have also been developing strategies to improve communication with our Elders, Staff and other stakeholders. Newsletters are now being issued quarterly and we are redeveloping our website.

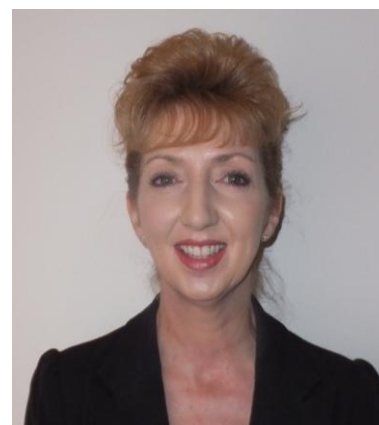
I would like to acknowledge our Staff and Members of the Board for the work and efforts they have provided to the organisation.

I look forward to the new financial year with confidence and enthusiasm as we continue to grow and improve our organisation.

**Graham Aitken**  
**EXECUTIVE DIRECTOR**

## **NURSE MANAGER'S REPORT**

### **Catherine Willoughby**



Being a Registered Nurse and having over twenty five years experience in aged care, I have been assisting Aboriginal Elders Village (AEV) with Quality Systems, Clinical Best Practise, Improvements and day-to-day Management. I am currently employed at Mary MacKillop Care SA and previously whilst working at Italian Benevolent Foundation had been a support to the Village from 2007 to 2009.

In the last twelve months AEV has developed and enhanced its Quality Systems, Staff Development and Improvements to the living environment. AEV continues to thrive for excellence in providing Cultural specific aged care needs for our respected Residents.

Facility Supervisor, Jenny Wissell, was promoted to the position in June and is near completion for her Enrolled Nursing Diploma. Jenny has been a Staff member of AEV for ten years and has ensured over the last three months all the day-to-day issues, concerns or improvements and quality outcomes have been followed up for all Residents living at the Village.

We have continued our relationships with external agencies that assist us to provide the best services available to our Residents. The Palliative Care Unit at the Lyell McEwen Hospital has been of great educational and physical support for our Staff and Residents in Palliation, and with Mental Health issues.

Education has again been a major focus to ensure our Staff have the skills and knowledge to care for our Residents. Staff have had education in compulsory topics such as Manual Handling, Fire Training, CPR and also had required training due to the changing needs of our Residents such as Stoma Care. AEV continues to support Staff to complete Certificate III in Aged Care, Enrolled Nursing and students with work experience in the field of aged care. Staff also received training in processes and documentation required to be complaint with Department of Health & Ageing (DoHA) and with the Playford Council in the area of Food Handling and Safety.

This year we implemented new Policies and Procedures to make sure we meet our obligations with regulatory compliance. Areas of improvement have been our Food Safety Plan which has been recently updated by external consultants. Currently being utilised is 'Ion mycare', a soft ware system which assists with care documentation and summary of data for Staff and Management to identify trends and gaps to support with continuous improvements.

AEV has received funding from DoHA to assist with the renovations of the Laundry, Clinical Equipment and training. Consultants from Booroongen Djugun Aboriginal Corp in NSW, have been assisting on a monthly basis with Policy, Procedures, Education and the development of a Resident Service Agreement which all Residents have in place and all new Residents will be given on admission.

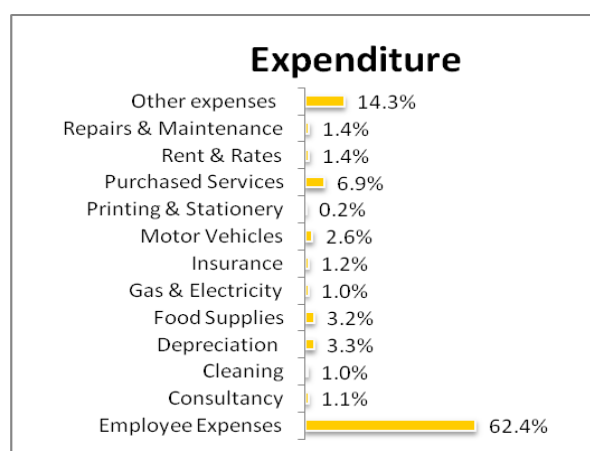
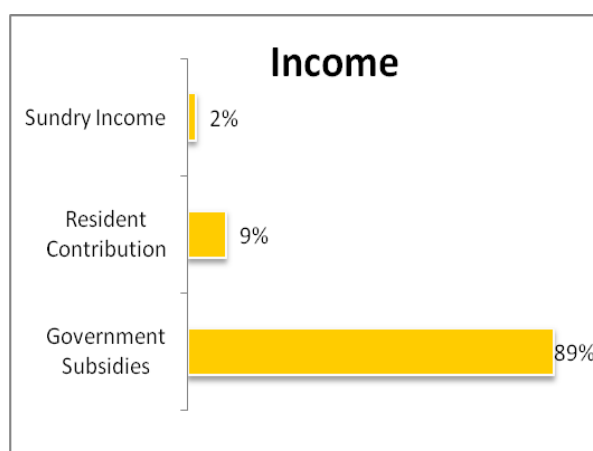
Regular Staff meetings along with education support have assisted in developing a great competent Team of Staff who produces Quality Care in a culturally appropriate environment for all Residents who live at Aboriginal Elders Village.

**Catherine Willoughby**  
**ACTING NURSE MANAGER**

## AECCS FINANCIALS 2011/2012

### Simplified Statement of Financial Performance and Financial Position for the Year Ended 30 June 2012

Income	2012	2011
	\$	\$
Government Subsidies	3,602,804	3,502,228
Resident Contribution	372,919	386,140
Sundry Income	77,460	31,832
<b>Total Income</b>	<b>4,053,183</b>	<b>3,920,200</b>
Expenditure		
Employee Expenses	2,433,419	2,316,137
Consultancy	40,995	25,400
Cleaning	39,765	33,438
Depreciation	127,655	99,283
Food Supplies	124,023	103,009
Gas & Electricity	40,801	46,514
Insurance	47,480	23,655
Motor Vehicles	102,298	103,134
Printing & Stationery	7,196	13,650
Purchased Services	269,466	688,666
Rent & Rates	55,312	64,401
Repairs & Maintenance	55,676	68,580
Other expenses from ordinary activities	556,224	249,544
<b>Total Expenditure</b>	<b>3,900,310</b>	<b>3,835,411</b>
<b>Operating Surplus (Deficit)</b>	<b>152,873</b>	<b>84,790</b>



## AECCS FINANCIALS 2011/2012

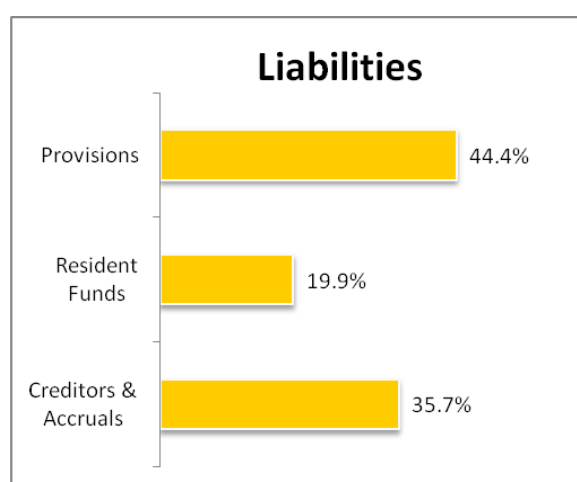
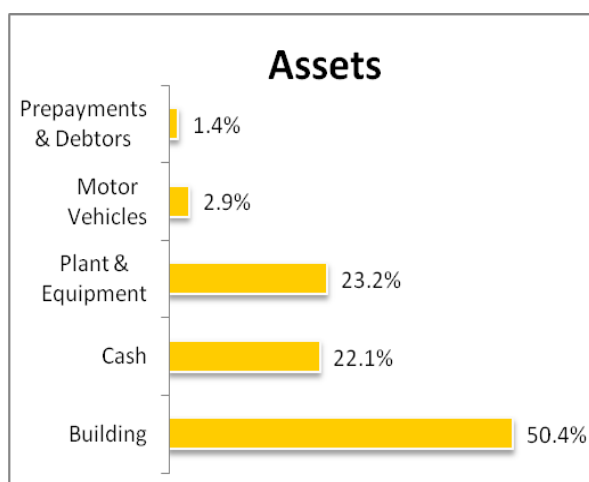
<b>Assets</b>	<b>2012</b>	<b>2011</b>
	\$	\$
Building	790,931	808,058
Cash	347,301	499,102
Plant & Equipment	363,867	265,729
Motor Vehicles	46,055	54,769
Prepayments & Debtors	21,720	48,029
<b>Total Assets</b>	<b>1,569,874</b>	<b>1,675,687</b>

### Liabilities

Creditors & Accruals	140,140	354,252
Resident Funds	78,125	130,706
Provisions	174,128	166,120
<b>Total Liabilities</b>	<b>392,393</b>	<b>651,078</b>

Leaving what the organisation has built up over the years

<b>Reserves</b>	<b>1,177,481</b>	<b>1,024,609</b>
-----------------	------------------	------------------



## **BOARD MEMBERS**

Phillip Saunders	Chair
Shirley Peisley	Vice Chair
Greg Sinclair	Secretary
Marcia Fisher	Treasurer
Jeff Fiebig	
Harry Harun	
Laura Knowles	
Ruby Rochford	
Marlene Trevorrow	

## **THE ABORIGINAL ELDERS & COMMUNITY CARE SERVICES INCORPORATED**

ABN 88 772 426 022

### **Aboriginal Elders Village**

2 Oldford Street

Davoren Park SA 5113

Tel: (08) 8287 1454

Fax: (08) 8287 1580

Email: [reception@aboriginalelders.com.au](mailto:reception@aboriginalelders.com.au)

### **Aboriginal Home Care**

3 Ninth Street

Bowden SA 5007

Tel: (08) 8346 9155

Fax: (08) 8346 9766

Email: [homecare@ahcp.org.au](mailto:homecare@ahcp.org.au)

# THE ABORIGINAL ELDERS & COMMUNITY CARE SERVICES INCORPORATED

## ABORIGINAL ELDERS VILLAGE



## ABORIGINAL HOME CARE



*Copies of the Annual Report may be obtained from  
The Aboriginal Elders & Community Care Services Inc by contacting 8346 9155*

---